

# 1. LESSEE INFORMATION FORM

LOT 7 RAPID #674 Harington Point Road, Otakou

## Ellison Estate

Title *Mr and Mrs / Mr / Master / Mrs / Ms / Miss / Dr / Prof / MP / Other*

First Names Surname:

Billing Address:

(Include Post Code)

Residential Address:

(if not Crib Address)

Email Address:

Phone: Home

Work

Cell(s)

Date & Place of Birth:

/ / @

Occupation:

Firm Working for

Work Address

Self Employed/Business

**Yes / No** Trade Name

## 2. Current Relationship Details

Single (or widowed) / Married / Common Law (De facto)			
I have Children	<b>Yes/ No</b>	How Many Children	
Age(s) approx.			

## 3. Next of Kin (not living with lessee in the event of Gone No Address etc)

First Names- Surname:

Relationship to Lessee

Address:

Email Address:

Phone: Home

Work

Cell(s)

Date of Birth or Age:

/ / or Age is

Occupation:

**Verification of identity** (One form of photo identification is sufficient otherwise 2 forms of other ID)

Identification Type	Number	Expiry date
<b>Signed By Lessee/Agent</b>		<b>Date</b>
<i>Office Use – Perpetual Guardian</i> There is no reason to believe the lessee is not who they claim to be - <b>Signed By</b>		<b>Date</b>

# LESSEE CLIENT INFORMATION FORM

*read the questions/statements first - ✓ tick only as appropriate*

---

Ellison Estate

---

7  
Lot No.

---

674 Harington Point Road, RD 2, Otakou, Dunedin 9077  
Address

---

(new lessees full names)

**The New Lessee** wishes to have the lease assigned to them;

- is purchasing the crib from a third party (no relationship),
- is transferring the crib to family, or is as the result of a death (estate),
- has the ability to pay the rent and all outgoings without fail,
- will pay any invoiced amount in a timely manner as required,
- are of good character,
- will not use it for commercial purposes or renting it out without permission,
- intends that the Crib be their permanent residence (or),
- intends that the Crib be their a holiday/weekend residence,
- will provide from an independent person, a letter verifying bona fides

***notes about the bona fides of the lessee should include financials, current job, and character and must be verified by an independent person (not lessee) or attach a letter from that independent person.***

**OR Relevant Ellison Estate Whanau/Shareholder: (Full Name)**

<b><i>Signed By Lessee/Agent</i></b>		<b><i>Date</i></b>
--------------------------------------	--	--------------------

P:\Dunedin\Clients\Other\Forms\Leases Maori Leases Commercial Tenants Tenancies Tenants\Assigning leases, Inquiries, Bona Fides.doc